

EAST SUSSEX FIRE AND RESCUE SERVICE

Meeting	Policy and Resources Panel
Date	21 January 2021
Title of Report	Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25 Monitoring at Month 8 (end November)
By	Duncan Savage, Assistant Director Resources/Treasurer
Lead Officer	Parmjeet Jassal, Finance Manager

Background Papers	High Level Review of Revenue Budget 2020/21 and Capital Programme 2020/21 to 2024/25
	Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25 Monitoring at Month 6 (end September)

Appendices	Appendix 1: Revenue Budget 2020/21 Objective Appendix 2: Savings Programme 2020/21 to 2024/25 Appendix 3: Capital Programme 2020/21 to 2024/25 Appendix 4: Capital Budget 2020/21 Appendix 5: Engineering Capital Budget 2020/21 Appendix 6: Reserves 2020/21
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Implications *t*

CORPORATE RISK		LEGAL	
ENVIRONMENTAL		POLICY	
EQUALITY IMPACT		POLITICAL	
FINANCIAL	✓	OTHER (please specify)	
HEALTH & SAFETY		CORE BRIEF	
HUMAN RESOURCES			

PURPOSE OF REPORT	To report on the findings of the month 8 monitoring undertaken on the Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25.
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EXECUTIVE SUMMARY	This is the fourth report to Members for the 2020/21 financial year and highlights the findings from the Month 8 monitoring undertaken on the Revenue Budget 2020/21 and 5 year Capital Programme, approved by the Authority in February 2020.
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A net Revenue underspend to the sum of £496,000 has been identified as summarised in Appendix 1. This is a favourable variation of £601,000 from the position identified in the last report to Policy and Resources Panel of £105,000 overspend. This is mainly because of the identification of new savings in Safer Communities, Peoples Services, Estates, Planning and Improvement, ITG and Engineering. Most in-year pressures have been dealt with either through the use of contingency or service underspends. Ongoing pressure impacts are being considered alongside other priorities, as part of the budget setting process 2021/22+.

Performance against the Savings Programme is summarised in Appendix 2 and detailed in section 4.

Revenue and Capital programme risks are detailed in section 3, focusing specifically on areas that are subject to further investigation and the outcome could result in significant additional pressures in the current and future financial years. These include the impact of Covid-19 on both the Business Rate and Council Tax Collection Funds, pressures in Resources relating to Finance, Pensions and IT projects (CRM, BA, Firewatch).

The overall original 5 year Capital Programme (£24,045,000) increased by the 2019/20 slippage brought forward of £447,000 and reduced by net £141,000 due to updates on Fleet and Equipment resulting in a revised Capital Programme of £24,041,000. There is also a change in funding of £452,000 from Planned Revenue Contributions to Capital Receipts as summarised in Appendix 3. Overall, the Capital Programme is forecasted to be on budget.

A review of the current year Capital Projects has concluded that a net £3,687,000 (previously £1,231,000) is projected to slip, largely due to the impact of Covid-19. Detailed information is contained within section 7 and summarised in Appendix 4. The Fleet and Equipment Capital Projects 2020/21 are detailed in Appendix 5.

The updated position on reserves shows an opening balance of £23,233,000 including an adjustment of £48,000 to fund the provisional outturn 2019/20. The forecast net drawdown is £5,449,000 a reduction of £6,682,000 compared to the planned drawdown of £12,131,000. This results in an estimated closing balance of £17,784,000, as detailed in section 8 and summarised in Appendix 6. Work is ongoing to review likely drawdown of reserves for the rest of the current year.

There is a reduction in the interest receivable on the Authority's cash investments of £25,650,000 due to the Bank of England lowering its' base rates to invigorate the economy due to the impact of Covid-19. However, interest receivable is projected at £100,000, resulting in a surplus of £25,000 when compared to the budget. Interest payments on fixed rate loans of £10,773,000 are unaffected. One loan of £75,000 will mature this year for which payment arrangements are in hand, as detailed in Section 9.

RECOMMENDATION

The Policy and Resources Panel is recommended to note:

- (i) the risks to Revenue Budget and the projected underspend;
 - (ii) the risks to the Capital Programme and the projected in year underspends;
 - (iii) the reduced net forecast drawdown from reserves;
 - (iv) the monitoring of savings taken in 2020/21 including those savings at risk, and
 - (v) the current year investments and borrowing;
 - (vi) the transfer to contingency of £10,000 saving relating to Member expenses and conferences, due to Covid-19;
 - (vii) the disposal of the ARP based at Eastbourne as agreed in the IRMP.
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1 INTRODUCTION

- 1.1 The Original Revenue Budget 2020/21 and Capital Strategy 2020/21 to 2024/25 was approved at the meeting of the Fire Authority on 13 February 2020. Revisions have taken place, as approved at subsequent Fire Authority meetings.
- 1.2 This is the fourth report to Members for the 2020/21 financial year, and highlights the findings from Month 8 monitoring undertaken on the Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25. It should be noted the review is based on currently available information and the result may change as new information emerges during the year.

	This P&R (Period 8)	Last P&R (Period 6)	Movement
	£'000	£'000	£'000
Revenue (see section 2)	(496)	105	(601)
Capital in year (see section 7)	(3,687)	(1,231)	(4,918)

- 1.3 The Revenue Budget, approved by the Fire Authority in February was a net expenditure requirement of £39,370,000. This has increased by £1,415,000 to £41,152,000 taking into account the recently highlighted additional increase Section 31 grant of £850,000 for Business Rate Reliefs, bringing the total surplus to £1,415,000, which will also be transferred to BRR reserve to finance related Collection Fund Deficits in 2021/22.
- 1.4 A net revenue underspend to the sum of £496,000 has been identified. This is a favourable variation of £601,000 to that previously reported (£105,000 overspend). The net underspend is reflected in the Revenue Budget 2020/21 objective summary at Appendix 1 and detailed in section 2 below.
- 1.5 The savings requirement 2020/21 is £426,000 and indications are that £361,000 savings are on course to be successfully delivered. The £65,000 savings at risk have been fully funded from contingency in the current year and ongoing impacts will be included within the budget setting process 2021/22, as detailed in Appendix 2 and section 4 below.
- 1.6 The five year Capital Strategy 2020/21 to 2024/25 was approved by the Fire Authority in February 2020 at £24,045,000 and revised to £24,492,000 including slippage of £447,000 brought forward from 2019/20 by Policy and Resources Panel at its meeting on 23 July 2020. A change in source of funding to the sum of £452,000 from revenue to capital receipts in 2020/21 was also approved. The 5 year capital programme was revised by a net £141,000 saving on the Fleet and Equipment to £24,351,000 as approved by SLT (20 August and 17 September). Further updates are suggested due to the IRMP related saving of £300,000 on concept 12t appliance and £10,000 on TRA 8 Road Safety no longer required which would bring the capital programme to £24,041,000. Overall, the revised 5 year Capital Programme is projected to come within budget. This is detailed in Section 7 and summarised in Appendix 3.

- 1.7 There is an estimated slippage of £3,403,000 on the Capital Budget 2020/21 of £24,041,000 mainly due to delays in capital projects as a result of the impact of Covid-19 and the review of Service requirements in Estates and Engineering. The full implications of the IRMP including the review of special appliances has not yet been reflected in our reporting. Detailed information is contained within Section 7 and summarised in Appendices 4 and 5.
- 1.8 A number of Revenue Budget and Capital Programme risks are set out in Section 3 which will be monitored throughout the year. The updated position on Contingency, Reserves, Borrowing and Investments is provided at Sections 6, 8 and 9 respectively.

2 REVENUE BUDGET COMMENTARY

- 2.1 The Revenue Budget is projected to underspend by a net £496,000 (previously reported £105,000 overspend). This is a favourable variation of £601,000 from the forecasted underspend reported to Policy and Resources Panel in November 2020. This net underspend is summarised across divisions in Appendix 1 and detailed explanations are provided below.
- 2.2 **People Services:** People Services are projecting an overall net underspend of £102,000 (previously balanced budget) as detailed below:
- 2.2.1 **Human Resources:** The manager is projecting an underspend of £30,000 on staffing. Fire Authority at its meeting on 3 September approved the IRMP which requires a HR post for 6 months at a cost of £25,000 and is funded from contingency. Temporary funded roles to support our Covid 19 response and P21 are also in place.
- 2.2.2 The pressures relating to flu vaccinations of up to £6,000 and £23,500 for the Health and Safety business partner role for the rest of this financial year are funded from contingency as approved by November SLT, albeit both appear likely to underspend given low level of claims received for re-imbursment for the former and a delay in the appointment of the latter.
- 2.2.3 **Training:** Projected underspend of £72,000 – Emergency Management Team (EMT) has now agreed the Covid 19 Training Recovery Plan and this forecasts a saving of £72,000 during the current financial year. This is lower than had previously been reported through the NFCC / HO Cost Tracker (approx. £33,000 per month) but reflects a detailed analysis of training delayed by Covid 19 that can be rescheduled and delivered by 31 March 2021. Income for commercial training is expected to recover to some degree during the second half of the year as delivery has been successfully transferred to on line methods. A successful bid against the Government's Income Loss Compensation Scheme for the period April – June has been made and further bids will be submitted in due course. Whilst this will not cover all of the income lost any net loss should not be material.
- 2.3 **Resources/Treasurer:** There is a projected underspend of net £114,000 (previously reported as £143,000 overspend) as follows:-

- 2.3.1 **Treasurer:** A balanced budget continues to be projected following funding the savings at risk £15,000 and the budget calculation error of £24,000 from contingency. The ongoing impact will be included in the budget setting process.
- 2.3.2 **ITG:** Underspend £33,000 (previously overspend £103,000) At its' meeting on 3 September, the Fire Authority approved the ITG Strategy which had a funding shortfall of £110,000 in 2020/21 based on estimates provided in June. After careful review of the ITG strategy revenue budget and negotiations with suppliers, ITG can report this is now reduced to £10,000 (Multitone £6k and bluelight XDM software of £4,000). The ITG Manager has also reported savings related to Trustmarque £15,000 due to Microsoft software licence cost coming in less than originally quoted, a 7 month delay in the rollout of Corporate WiFi resulting in savings of around £23,000 and a £2,000 overspend in consultancy fees.
- 2.3.3 **Estates:** Underspend £85,000 (previously balanced budget) A review of the Estates budget to identify options to deliver in year savings and to mitigate pressures elsewhere across the budget has been concluded and identified net savings in the region of £85,000. This is due to delays in the maintenance programme and identification and deletion of obsolete commitments have led to projected underspends of around £300,000 offset by overspends on utilities £67,000, cleaning £48,000 and Consultants/Hired and Contracted services of £100,000
- 2.3.4 **Procurement:** The Procurement manager is projecting an underspend of £41,000 (previously balanced budget). This is due to the consultancy budget (£19,000) not required this year and staffing vacancies (£22,000). SLT has agreed the use of these savings to support a revised structure in 2021/22 onwards.
- 2.3.5 **Finance:** A net pressure of £45,000 (previously £40,000 overspend). The pressure has arisen from the need to provide interim cover for the Finance Manager role which exceeds the budgeted cost for that role whilst recruitment to the permanent role is progressed. Additional agency resource has also been appointed to provide management accounting capacity in the team until year end to address increased workloads resulting from grant monitoring, an extended external audit, the need to provide additional support for projects and sickness absence cover. This is being funded from a vacant post.
- 2.3.5.1 **Insurance Renewal:** The renewal for insurance cover for 2020-21 provided by Fire & Rescue Indemnity Company (FRIC) is concluded which resulted in insurance costs being increased by 4.66% overall causing budget pressures of £28,000 in 2020/21 and £40,000 in 2021/22. The in-year pressure is funded through contingency whilst 2021/22 pressure will be included within the budget setting process. The increase in costs reflects primarily market conditions and the impact of current global economic uncertainty on liability cover.
- 2.3.5.2 **External Audit Fees:** Our external auditors Ernst & Young (E&Y) have confirmed a fee increase of c£5,000 for additional work during the audit of the 2019/20 accounts (subject to PSAA approval) which is approved to be funded through contingency. They have also advised of a significant proposed fee variation of around £30,000 for 2020/21 which again is subject to approval by

Public Sector Audit Appointments Ltd (PSAA), the body who must approve any fee variation. The future year's impact will be included in the MTFP. There is currently no provision for this pressure in the current year's budget and it remains a risk.

- 2.4 **Planning and Improvement:** The overall position is an underspend of net £43,000 (previously balanced budget).
 - 2.4.1 **Communications:** An underspend of £29,000 (previously balanced budget) is forecasted on communications staffing budget (£11,000) Hire of rooms, (£10,000) Adverts and publicity (£8,000) which will contribute towards the restructure costs once the outcome of job evaluation is known (agreed at October SLT).
 - 2.4.2 **Project Management Office:** A balanced budget is projected. Work has concluded on the PMO budget which identified an error of net £32,000, including a contribution from reserve, compared to the structure agreed by SLT November 2019. SLT in November 2020, approved the funding of the £32,000 shortfall from contingency in 2020/21 and future year's shortfall is built into the MTFP. In addition a recharge to the CRM Project budget for the use of BA resource has also been agreed.
 - 2.4.3 **Democracy:** An underspend of £14,000 is projected (previously balanced budget) and relates to vacancies of £10,000 and subscriptions £4,000. The underspend of £10,000 saving on Member travel and conferences has been transferred to contingency, as approved by December SLT.
- 2.5 **Safer Communities:** The overall projection is an underspend of £195,000 (previously £65,000 underspend).
 - 2.5.1 Work has been concluded to identify the ongoing impact of posts that may not be properly reflected in the budget. It is confirmed that the funding of the SM green book post was put in on a temporary basis for 2019/20 only for which in-year mitigations are required. Finance will include this post in the MTFP refresh for future years. With regards to the 2 x JF2 posts, as no current approval for funding has been identified, these will be included within the Safer Communities restructure along with proposals for funding.
 - 2.5.2 The work to establish the current financial position taking account of budgeting at competent versus development posts, use of overtime and fixed term contracts to provide front line cover has been concluded. The Service has around £269,000 surplus budget due to all posts being budgeted at competent levels which is being utilised to finance the shortfall on employer's pension contributions of circa. £160,000 and income shortfall of £30,000 (dryriser testing income). It should be noted that the best case scenario is being reported in terms of savings which could change in the coming months due to recruitment of green book protection posts, on call pay which can vary considerably each month and financing the training requirement associated with Aerial Ladder Platform (ALP).
 - 2.5.3 When presenting the net underspend of £195,000 over Areas, this shows that there are relatively small overspends in each of East, West and Central areas,

as summarised in the table below. This is mainly due to fixed term contracts covering whole time staff absences and an increase in retained operational hours. These are being mitigated, partly through reduced overtime in the Areas and with the majority of savings generated in business safety due to issues with recruitment in wholetime and support staff. As part of month 8 monitoring we have also identified an overstatement of the impact of the 2020/21 pay award which has been corrected and is the main reason for the increase in underspend in comparison to month 6.

	Budget	Projected Outturn	Month 8 Variation	Month 6 Variation
	£'000	£'000	£'000	£'000
AD Safer Communities	151	129	(22)	(18)
East	5,355	5,368	13	70
West	7,817	7,864	47	75
Central	5,435	5,459	24	131
Business Safety	1,666	1,321	(345)	(346)
Community Safety	839	927	88	23
Total Safer Communities	21,263	21,068	(195)	(65)

- 2.6 **Operational Support & Resilience:** The Operational Support & Resilience budget is projecting a net budget underspend of £54,000 (previously projected at £14,000 overspend) as follows:
- 2.6.1 **ADOSR:** £10,000 savings on salaries including pension.
- 2.6.2 **Operational Policy & Planning:** The Operational Support budget is projecting a budget underspend of £79,000 (previously £66,000). This comprises of a pressure on whole-time salaries of £19,000, underspend of £100,000 due to delays to specialist training, underspend on hydrants £10,000, offset by a projected overspend on Support salaries of £12,000 due to being over establishment.
- 2.6.3 **East Sussex Fire Control:** This is projected to overspend by £35,000 (previously balanced budget) mainly due to premises costs relating to 2019/20 recently notified by West Sussex CC and charged for in 2020/21.
- 2.7 **Engineering:** The Engineering budget is currently projected to be a balanced budget (previously £80,000 overspend).
- 2.7.1 A number of pressures totalling £80,000 were identified as follows: an overspend on employees of £32,000 where Engineering Services Technician posts are found to be budgeted at JF3.5 but paid at JF5.3, an overspend on non-pay of £28,000 and a projected income shortfall of £20,000.
- 2.7.2 A review of all commitments against the repairs and maintenance budget has been concluded by Service Managers. This identified and cancelled obsolete

commitments to the sum of around £100,000. Service Managers continue to review all parts of the budget including investigating known and new pressures that have come to light and take appropriate actions so that the overspend in 2019/20 is not repeated.

- 2.7.3 The underspend on Fuel of £20,000 due to the Covid-19 situation resulting in reduced mileage and the BP free fuel offer has been transferred to contingency as approved by October SLT.
- 2.8 **CFO:** An ongoing funding shortfall of £13,000 has been identified on the CFOA subscription. This will be addressed through budget setting for 2021/22.
- 2.9 **Treasury Management:** This income budget is projected to overachieve by £25,000 (previously balanced budget). Interest rates on investments have reduced considerably following the reduction in the Bank of England base rate. Although the interest received will be considerably reduced compared to previous years, it is forecast to meet the £75,000 interest budget and deliver additional income of £25,000. We are currently reporting a forecast loss of Treasury Management income of circa. £128,000 on the NFCC / HO Cost Tracker, however, given the grant is currently fully committed it is unlikely that we will gain any additional flexibility as a result.
- 2.10 **Non Delegated Costs:** An overspend of £24,000 is projected (previously balanced budget). This is due to miscellaneous income that will not be collected £5k and overspends on injury pension (£15k) and LGPS pension (£4k). These are not controllable costs and will be dealt with as part of budget setting 2021/22. SLT agreed to the funding of scheme sanction charges (£11,000) through contingency.
- 2.11 **Corporate Contingency:** This budget is intended to provide some flexibility for SLT to manage in-year budget pressures and was set at £454,000 for 2020/21 and has increased by £100,000 following approvals by SLT. The total amount available in 2020/21 has increased to £544,000, funding pressures identified during the year of £532,000 leaving £22,000 remaining in contingency, as detailed in section 6 below.
- 2.12 **Transfer to and from Reserves:** There is a net forecast reduction in drawdown from reserves of £6,682,000 (capital and revenue) mainly due to a delay in capital projects and the consequent reduction in the use capital receipts. LG Futures has recently advised that the additional combined surplus of £850,000 in business rates and section 31 government grant in 2020/21 should be transferred to Reserves to finance anticipated losses of £1.415m in 2021/22 in relation to Covid-19 (refer to detailed commentary in section 8).

3 REVENUE BUDGET AND CAPITAL PROGRAMME RISKS

- 3.1 **Covid 19:** The immediate financial impact of Covid 19 has been funded by grant from Government. There have been delays to capital projects and Covid 19 will continue to impact on the Authority's finances through 2020/21 and more markedly into 2021/22 where impact on both the Business Rate and Council Tax Collection Funds will be felt. The Service has considered options to reduce

ongoing costs or other mitigating actions albeit some of these options are dependent on the impact of the second wave of the pandemic.

- 3.2 **ESFC / P21:** The Authority has made provision in its revenue budget to support the running of the interim ESFC service through 2020/21 and to fund investment in the transitional new tripartite service in September 2021. Work is in progress to consolidate the financial baseline for P21 and the funding within the SCC and Mobilising Strategy Reserve. The interim service is projected to be £35,000 overspent due to receiving notification and charging of 2019/20 property related costs in 2020/21.
- 3.3 **Pension Costs:** There is continued reliance on one-off grant to fund increased contributions for FPS as well as the uncertainty on the cost and funding of the remedy from the Sargent case (initial estimate of historic liability approx. £5m, ongoing costs £0.9m p.a.). For the latter it is now understood that the cost will impact through the next quadrennial scheme valuation i.e. from 2023/24 onwards.
- 3.4 **Additional Actuarial costs:** The requirement to commission additional actuarial reports as a result of material changes since the draft accounts were issued is likely to incur additional costs of the order of £10,000 subject to confirmation from Hymans
- 3.5 **CRM Project:** The development of the new CRM Home Safety Visit (HSV) and Business Safety (BS) systems will see the removal of inefficient paper driven processes and the implementation of electronic data capture automating the flow of information. It is estimated that the development, purchase of devices and other associated deployment costs could extend the IT Strategy funding gap by a further £1.0m. Updated costed proposals for the development of HSV and Business Safety modules are due to be presented to SLT January, alongside a revised assessment of potential benefits both cashable and non-cashable.
- 3.6 **Firewatch Phase 2 Project:** This project has slipped from its original timeline and incurred additional cost. The project plan and budget is currently being re-baselined and any bid for additional funding is expected to be reported to SLT in January.
- 3.7 These risks will continue to be monitored in 2020/21 and should they materialise, the Authority will need to determine how the financial impact is to be managed. The Authority has a number of options open to it to manage budget pressures: Identification of additional savings or managed underspends, use of the Corporate Contingency and/or use of General Balances.

4 SAVINGS PROGRAMME 2020/21

- 4.1 Appendix 2 summarises the savings requirement 2020/21 of £426,000. Early indications are that £361,000 savings are course to be successfully delivered, whilst £65,000 savings are at risk. These have all been funded through contingency in 2020/21 and future year's impacts will be considered as part of 2021/22+ budget setting.

- (iii) Management restructure - £5,000 (ongoing) is at risk due to the outcome of the Principal Officer Appointment Panel review of senior officer terms and conditions. This is funded from contingency;
- (ii) Personal Protective Equipment - £20,000 (ongoing) is at risk due to the continuing use of FTCs and assistant instructors at STC and is funded from contingency.
- (iii) FPS Admin to WYPF - £10,000 is at risk due to an incorrect amount being included in the contract and is funded from contingency.
- (iv) Maritime Savings - £30,000 (one-off) due to the pay protection period for Maritime Allowance at Newhaven is likely to extend to the end of the financial year. This is funded from contingency.

4.2 Through the NFCC / HO Covid 19 monitoring we are tracking three areas of spend where Covid 19 is resulting in underspends as follows based on the period April – October 2020:

- Training = £72,000 – as set out in the agreed Training Recovery Plan
- Specialist Training = £100,000 as reported by Ops P&P
- Fuel = £20,000 for the first 6 months has been transferred into contingency
- Travel & Subsistence = £35,000 which has been transferred to contingency.
- Member Expenses & Conferences = £10,000 which has been transferred to contingency

5 GRANTS AND FEES & CHARGES INCOME COMPENSATION SCHEME

5.1 The Government has awarded the following grants for use on specific purposes and your officers will ensure these are delivered in accordance with grant conditions:

5.2 **Covid-19:** This is to alleviate an increase in expenditure and shortfall in income relating to Covid-19. £137,000 was allocated toward the end of 2019/20 and almost all (£136,000) has been brought forward in an earmarked reserve. The allocation for 2020/21 is £633,000 and for the purpose of this exercise, it is assumed it will all be spent. It is imperative that we are able to identify and evidence relevant net additional expenditure so that we avoid unnecessary costs against the base budget and retain this grant funding. The Service's end November return forecast that additional costs of £694,000 and loss of income from commercial training / dry riser testing of £76,000 would be compensated for by the Government Grant (£770,000), a claim to the Government's Income Loss Compensation Scheme and savings on fuel and travel / subsistence. The Service has reviewed a number of options to reduce the ongoing costs of its Covid response. However there is a risk that a second wave of the pandemic may increase costs / losses further.

5.3 **Surge Protection Grant Funding:** The allocation for this Service of £510,000 is specifically to deal with inspections for high rise buildings and other high risk

buildings. The grant conditions have been received, including the deadline of December 2021 by which the high rise element of the grant must be spent. A project group has been set up, and, a delivery plan drawn up to ensure full use of the grant. The grant has been received in full, with the first quarter's grant return covering July to September submitted to the Home Office in October.

- 5.4 **Grenfell Infrastructure Fund:** The allocation of £67,944 is to help support FRS to put in place a local Grenfell Inquiry recommendations co-ordination function which will help co-ordinate local activity and support the national work led by the NFCC; drive progress on local improvements and ensure funding for smoke-hoods and other technical investments. The grant conditions have been received.
- 5.5 **Fire Fighter Pension Scheme:** The allocation of £1,734,984 is used towards the shortfall in employer's pension contributions.
- 5.6 **Government Income Compensation Scheme for Fees and Charges:** The Government has launched a compensation scheme which provides for net budgeted fees and charges income loss due to the impact of Covid19 in accordance with the scheme principles. There is a 5% deductible on budget and 75% of income loss thereafter is compensated. A submission (Round 1) made to the Home Office for the income loss on commercial training (£18,000) and dry riser testing (£3,300) income covering the period April to July 2020 has been successful and resulted in the receipt of £12,788 compensation. A Submission was also made in December (Round 2) to claim fees and charges income losses sustained August to November.

6 CONTINGENCY 2020/21

- 6.1 The Fire Authority maintains a contingency in order to assist it in managing one-off unforeseen pressures and making investments within the financial year. At its' meeting held in February 2020, the Fire Authority agreed a contingency of £454,000 for the 2020/21 financial year.
- 6.2 The contingency increased by £100,000 during the financial year, as approved by SLT and brings the total amount available in 2020/21 to £554,000. This is following the transfer of £35,000 underspend on travel and subsistence, £35,000 provided for the inspection which is now delayed until the next financial year, £20,000 underspend on fuel covering April to September and £10,000 underspend on Member expenses and conferences due to Covid-19. Commitments approved to date total £532,000 leaving a remaining balance of £22,000 as detailed in the following table.

		£'000
Opening Balance 1 April 2020	AD	454
Travel & Subsistence Underspend approved by SLT on 20 August	All	35
Inspection Budget no longer required approved by SLT on 17 September	LR	35
Fuel savings April to September approved by SLT on 15 October	MM	20
Members Expenses and Conferences Underspend approved by SLT on 17 December	LR	10
Total Available		554
Maritime saving at risk	MM	30
Pension manager extension	HSY	45
Training and Assurance Secondment	HSY	60
GM ORR extension	LR	47
Swift Water Rescue	MM	10
New Workwear	DS	60
IRMP consultation	LR	30
Leadership & Behavioural framework	HSY	50
10 Internal Audit days (Approved SLT / S&A April 2020)	DS	4
NFCC VFM Framework (Approved SLT June 2020)		6
Scheme Sanction Charges	All	11
Senior Management saving at risk	DS	5
PPE saving at risk	DS	20
WYPF saving at risk	DS	10
Budget calculation error	DS	24
IRMP - HR Post x 6 months	HSY	25
Flu vaccinations	HSY	6
Health and Safety temporary business partner	HSY	24
Fire & Rescue Indemnity Company (FRIC) Insurance Renewal 2020-21	DS	28
External audit fee increase 2020-21	DS	5
PMO budget calculation error	LR	32
Total Commitments		532
Amount Remaining end November 2020		22

- 6.3 **Extensions to secondments:** £152,000 for Pension Manager, Training and Assurance SM and GM ORR.
- 6.4 **Swift Water Rescue:** £10k one-off this risk crystallised during 2019/20 following the resolution of a challenge by the FBU regarding Additional Availability Allowances and majority of costs (for historic liabilities) were accrued for in 2019/20. A small pressure of £10,000 will also impact in 2020/21.
- 6.5 **New Workwear:** £60,000 one-off – relating to the roll out of new workwear using a new national contract.
- 6.6 **IRMP consultation:** £48,000 one-off – as agreed by Fire Authority, of which £18,000 is additional cost arising from Covid 19 and will be funded from the Covid 19 grant. The remainder £30,000 is funded from Corporate Contingency.
- 6.7 **Leadership and Behavioural Framework:** £50,000 one-off for training and communications as part of roll out agreed by SLT.
- 6.8 **Scheme Sanction Charges:** WYPF our new FPS administrator has identified that scheme sanction charges have in the past been incorrectly charged to some FPS members upon retirement. The Service is in the process of refunding these charges at a cost to the revenue budget of £11,000.

- 6.9 **Budget Calculation Error:** An ongoing budget error of £24,000 has been identified within the Resources Division and it is corrected using contingency. Future years will be picked up as part of the budget setting process.
- 6.10 **IRMP:** The IRMP was approved by the Fire Authority at its' meeting held on 3 September. This included a HR post for a period of 6 months at a cost of £25,000 which is funded from contingency.
- 6.11 **Savings at Risk:** £65,000 savings are unable to be secured in this financial year and are funded through contingency as detailed in section 4 above.

7 CAPITAL PROGRAMME COMMENTARY

- 7.1 The original 2020/21 Capital Budget and five year Capital Strategy of £24,045,000 was approved by the Fire Authority in February 2020. The revised Capital programme 2020/21 to 2024/25 is £24,041,000, including slippage of £447,000 brought forward from 2019/20, a net reduction of £12,000 on Fleet and Equipment Capital Programme as approved by August SLT, identified savings of £129,000 approved by September SLT and part IRMP concept 12t vehicle £300,000 and TRA 8 road safety £10,000 reductions arising from the capital programme review.
- 7.1.1 This is funded by Capital Receipts £7,759,000, Revenue Reserves £4,578,000, Planned Revenue contributions £1,808,000 and Internal Borrowing and New Borrowing £9,896,000. Overall, the 5 year Capital Programme is forecasted to come in on budget, as summarised in Appendix 3.
- 7.2 The revised Capital Budget for 2020/21 is £5,982,000, including slippage of £447,000 from 2019/20, £18,000 net reduction on Engineering and Fleet Capital, as approved by August SLT, £129,000 identified savings approved by September SLT, part IRMP £300,000 12t concept vehicle and TRA 8 road safety £10,000 reductions arising from the capital programme review. Overall, projected expenditure for the year is £2,295,000 resulting in a projected slippage of £3,687,000 (62% of budget). The Capital Budget has 2 main components: Estates / Property and Engineering / Fleet & Equipment which are projecting slippage of a net £2,262,000 and £1,425,000 respectively. These are summarised in Appendix 4.
- 7.3 **Estates / Property:** The Estates team has reviewed the impact of Covid-19 on the Estate's Capital Programme and identified further revisions that are necessary. Projected expenditure is £624,000 against the Capital budget 2020/21 of £2,886,000, which results in a projected net slippage of £2,262,000 (78% of budget) mainly arising from the following.
- £294,000 of this relates to partnership projects where changes to partner requirements or timescales have delayed the project – we are now working with our key partners (SxP, SECamb and LDC) to harden both commitment, funding and timescales for these projects
 - £755,000 relates to Preston Circus where stakeholder engagement has taken significantly longer than planned – this engagement has been

necessary and we are expecting to move to RIBA Stage 3 in the near future.

- £1,213,000 relates to Strategic and General Schemes where C19 has impacted both in terms of ability to mobilise and capacity of Estates team to progress. We are addressing this by working closely with suppliers, bringing extra capacity into the team through our shared service with SxP and re-profiling and repackaging works across the Estates Capital Programme. In addition some projects were paused awaiting the outcome of the IRMP.

All of the above will result in seeking approval to slip budget into the next financial year. It should be noted there are 3 projects included within the slippage figure (design guide scheme £110,000, STC live fire training £19,000 and security £65,000) where expenditure is brought forward and a budget transfer of £194,000 is required from 2021/22 into the current financial year.

7.4 **Engineering:** A detailed review of the Fleet and Equipment (F&E) Capital Budget undertaken jointly by Finance and Engineering officers has been concluded. The Engineering budget for 2020/21 is £3,096,000 including slippage from 2019/20 of £161,000, a net reduction of £18,500 to the F&E capital budget 2020/21 (approved by 20 August SLT) and identified savings of £129,600 (approved by 17 September SLT). The IRMP related saving of £300,000 on concept 12t fire appliance and £10,400 on TRA 8 Road Safety is proposed to be taken out of the new 5 year capital programme in 2020/21. Engagement with the IRMP implementation team work is required to establish the exact impact of proposals, including the review of Special Appliances, and will be reported in due course. An expenditure coding error of £61,000 between Animal Rescue and GP Truck in 2019/20 and budget error between 2 Wildfire Vehicles of £100,000 have come to light and the budgets adjusted accordingly.

7.4.1 Projected expenditure is £1,671,000 resulting in a net underspend of £1,425,000 of which all but £125,000 (RPE / Fireground Radio project underspend) is slippage into the 2021/22 financial year due to delays in completing projects primarily due to:

- Covid-19 (£587,000) - which resulted in major suppliers ceasing production during lockdown. This has led to 3 x Fire appliances not being completed with only the chassis delivered, therefore the balance needs to be slipped at £195,600 each
- IRMP (including the review of special appliances) (£200,000) - which resulted in some decisions on replacement vehicles being paused, for example, the replacement of the foam tender (£200,000)
- Project delays (£515,000) - as a result of various factors including: ITF Telemetry and camera provision which is awaiting alignment in respect of fire specification through the 4F partnership (£188,000 of which £118,000 grant funded); 3 x Wildfire vehicle due to supply and testing of the new vehicle chassis and coach build (£300,000 in total), and; the Large Animal Rescue vehicle due to complications on the route to market and restrictions in the vehicle choice due to accommodation restrictions (£145,000)

- 7.5 All these projects have been re-profiled in the new 5 year capital programme. The position per vehicle is summarised in Appendix 5.
- 7.6 **Capital Funding:** The sale of the old Fort Rd site in Newhaven to Lewes District Council for £525,000 is proceeding with a deposit received and the balance due subject to planning next year. The disposal of the ARP currently based at Eastbourne has been progressed in line with the IRMP decision. The sale will realise a capital receipt of £120,000 and is expected before the end of the financial year. The ARP will be replaced at Eastbourne by an additional pumping appliance and the ALP formerly based at Hastings (which will be replaced by a new vehicle in February 2021). The Service has also been successful in its bid for Community Infrastructure Levy (CIL) funding from Lewes District Council. £289,000 has been awarded which will part fund the planned enhancements at Barcombe and Seaford Fire Stations, reducing the need for future borrowing.

The updated Capital Programme is summarised in the table below.

	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Original Approved Programme	5,992	6,767	4,461	3,906	2,919	24,045
Slippage from 2019/20	447	0	0	0	0	447
SLT Aug (CFA 3 Sept) - Fleet & Eng	(18)	0	3	3	0	(12)
SLT September - Fleet & Eng	(129)	0	0	0	0	(129)
Capital Programme Review & IRMP concept 12t	(310)	0	0	0	0	(310)
Revised Programme	5,982	6,767	4,464	3,909	2,919	24,041
Slippage 2020/21 to 2021/22 - Engineering	(1,425)	1,425	0	0	0	0
Slippage 2020/21 to 2021/22 - Estates	(2,262)	2,262	0	0	0	0
Net Change	(3,687)	3,687	0	0	0	0
Updated Capital Programme	2,295	10,454	4,464	3,909	2,919	24,041
Funded by:						
Capital Receipts	1,939	5,820	0	0	0	7,759
Reserves	0	3,078	500	500	500	4,578
Revenue Contributions	0	452	452	452	452	1,808
MRP / Internal Borrowing	356	431	0	0	0	787
New Borrowing / Need to Borrow	0	673	3,512	2,957	1,967	9,109
Updated Capital Programme	2,295	10,454	4,464	3,909	2,919	24,041

8 RESERVES 2020/21

- 8.1 The Fire Authority maintains Reserves in order to assist it in managing its specific spending plans across the financial year (Earmarked Reserves), making provisions for the financial risks it faces (General Fund Reserves) and making investments (Capital Receipts Reserve).
- 8.2 The opening balance at 1 April is £23,233,000 including a contribution from general fund reserve of £48,000 to finance the provisional net overspend 2019/20 as approved by Policy and Resources Panel on 23 July 2020.
- 8.3 Forecast net transfers from reserves total £5,449,000 compared to planned net drawdown of £12,131,000. This is a net reduction in drawdown of £6,682,000

resulting in an estimated balance at 31 March 2021 of £17,784,000, as summarised in the table below and detailed over individual reserves in Appendix 6.

8.4 The net changes are explained in section 8.5 below. Work continues with budget managers to confirm the planned use of revenue reserves in 2020/21.

	Balance @ 1 April 2020	Planned Net Transfers 2020/21	Forecast Net Transfers 2020/21	Net change	Month 8 Balance @ 31 March 2021
	£'000	£'000	£'000	£'000	£'000
Earmarked Reserves	13,808	(6,584)	(3,591)	2,993	10,217
General Fund	1,869	(7)	(54)	(47)	1,815
Total Revenue Reserves	15,677	(6,591)	(3,645)	2,946	12,032
Total Capital Reserves	7,556	(5,540)	(1,804)	3,736	5,752
Total Usable Reserves	23,233	(12,131)	(5,449)	6,682	17,784

8.5 The main reasons for the overall net reduction in forecast drawdown from reserves of £6,682,000 are as follows:-

8.5.1 Earmarked Reserves Decrease of £2,993,000

- **£1,788,000** - no drawdown requirements in 2020/21 on ESMCP ESFRS Readiness £1,425,000, BRR Pilot Economic Development £70,000 and Sprinklers of £293,000 due to delays in delivery of the projects we are match funding.
- **£161,000** - reduced drawdown on the IT Strategy reserve due project delays and re-profiling of projects linked to P21.
- **(£136,000)** - full use of the Covid-19 tranche 1 grant funding 2019/20, brought forward as a reserve of £136,000 into 2020/21, towards eligible expenditure.
- **(£235,000)** - an increased drawdown on Improvement & Efficiency reserve to finance in-year priorities / projects.
- **£1,415,000** - transfer of the recently notified £850,000 Section 31 grant to the Business Rate Relief (BRR) financial stability reserve to finance shortfalls in 2021/22 arising from Covid-19 as advised by LGA Futures. This is in addition to the £565,000 previously notified.

8.5.2 General Fund Reserve Increase of **(£47,000)**

- **(£47,000)** - This is due to the pay award which was allowed for in the 2020/21 budget at 2% increase but the Green Book pay award was confirmed at 2.75%. The 0.75% (£47,000) budgeted deficit is fully funded

by general fund reserve in 2020/21 and future years will be built into the budget requirement.

8.5.3 Capital Reserves Decrease of £3,736,000

- **£3,601,000** - The reduction in capital reserves requirement arising from the updates to the capital programme and slippage of capital schemes into future years (refer to capital section 7 above).
- **£52,500** - 10% of the capital receipt from the sale of Fort Road (£525,000) has been received and the balance is expected in 2021/22 once planning is approved and will also be transferred to CR reserve once received.
- **£120,000** – Expected capital receipt from the sale of ARP currently based in Eastbourne.

9 BORROWING AND INVESTMENT

9.1 As at end November, the Authority held cash balances of £25,650,000 which are invested in accordance with the Treasury Management Strategy, as follows.

Counterparty	Duration	Amount	Rate
Aberdeen Cash Money Market Fund	Overnight Access	£4.0m	0.04%
Aviva Cash Money Market Fund	Overnight Access	£3.4m	0.02%
Barclays	95 Day Notice	£4.0m	0.29%
Goldman Sachs	95 Day Notice	£4.0m	0.38%
LA Deposit (Dudley MBC)	Fixed to 25/10/21	£2.25m	1.25%
Lloyds / HBOS	Fixed to 27/01/21	£4.0m	0.31%
Santander	95 Day Notice	£4.0m	0.40%
Total Investments		£25.65m	

9.2 Further work is in progress to confirm the forecast level of drawdown from reserves during the year. The Authority's budget anticipated a reduction from £19,800,000 to £7,500,000 and this will mean the need to liquidate investments during the year. As noted in Section 8 above the forecast year end position is expected to be £14,569,000. Finance continues to work with the ESCC Treasury Management team to improve cash-flow monitoring. Notice has been given on the Lloyds / HBOSS 175 day notice account.

9.3 The Bank of England reduced the base interest rate from 0.75% to 0.10% to invigorate the economy due to the impact of Covid -19. We are beginning to see an impact as Banks start to reduce their rates on investments, resulting in lower interest receivable. Latest modelling indicates the income of £100,000 can be achieved, £25,000 above the budgeted level of £75,000. If interest rates had stayed at their prevailing rates, we would have seen additional income of

approximately £115,000, similar to that realised in the last two financial years, to use towards managing current pressures.

- 9.4 The Authority has debts totalling £10,773,000 and there is no impact on the interest payable, as these are subject to fixed interest rate deals. £75,000 of the debt will mature at the end of the current financial year for which payment arrangements are in hand.

**Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25
Monitoring at Month 8 (end November)**

Revenue Budget 2020/21 – Objective Summary

	Original Budget	Revised Budget	Projected Outturn	Variance	Variance	Variance last report to P&R
	£'000	£'000	£'000	£'000	%	£'000
Peoples Services	3,641	3,836	3,734	(102)	(2.7)	0
Resources/Treasurer	7,506	7,701	7,587	(114)	(1.5)	143
Planning and Improvement	1,275	1,295	1,252	(43)	(3.3)	0
Total Deputy Chief Fire Officer	12,422	12,832	12,573	(259)	(2.0)	143
Safer Communities	21,017	21,263	21,068	(195)	(0.9)	(65)
Operational Support	4,298	4,263	4,209	(54)	(1.3)	14
Total Assistant Chief Fire Officer	25,315	25,526	25,277	(249)	(1.0)	(51)
CFO Staff	705	729	742	13	1.8	13
Treasury Management	839	839	814	(25)	(3.0)	0
Non Delegated costs	(1,058)	(1,162)	(1,138)	24	2.1	0
Corporate Contingency	454	22	22	0	0.0	0
Transfer from Reserves	(627)	(736)	(736)	0	0.0	0
Transfer to Reserves	1,687	3,102	3,102	0	0.0	0
Total Corporate	2,000	2,794	2,806	12	0.4	13
Total Net Expenditure	39,737	41,152	40,656	(496)	(1.2)	105
Financed By:						
RSG	(3,208)	(3,208)	(3,208)	0	0.0	0
Council Tax	(27,931)	(27,931)	(27,931)	0	0.0	0
Business Rates	(7,714)	(7,825)	(7,825)	0	0.0	0
S31 Grants	(799)	(2,103)	(2,103)	0	0.0	0
Collection Fund Surplus/Deficit	(85)	(85)	(85)	0	0.0	0
Total Financing	(39,737)	(41,152)	(41,152)	0	0.0	0
Total Over / (Under) Spend	0	0	(496)	(496)	(0.0)	105

**Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25
Monitoring at Month 8 (end November)**

Savings Programme 2020/21

		2020/21	2020/21	2020/21
		Savings	Projection	At Risk
Description	Responsible Officer	£,000	£,000	£,000
Management Restructure	Corporate	(5)	0	5
Engineering - cutting equipment purchased early (1 year only)	RF	(60)	(60)	0
PPE & Workwear	DS	(91)	(71)	20
Fire Brigade Union (FBU) post	MM	(20)	(20)	0
Going digital on CFA agendas implementation of Modern.Gov	LR	(3)	(3)	0
Reduction in administration costs in Safer Communities	MM	(25)	(25)	0
Use of BR Pooling to support service delivery	DS/MM	(50)	(50)	0
Estates Strategy revenue maintenance savings.	DS	(20)	(20)	0
Business Rates overstated pressure.	DS	(67)	(67)	0
FPS administration moving to West Yorkshire Pension Fund	DS	(24)	(14)	10
Webex savings from each directorate.	Corporate	(12)	(12)	0
Primary Authority income target	MM	(19)	(19)	0
Maritime	RF	(30)	0	30
		(426)	(361)	65

*Savings at risk £65,000 fully funded through contingency.

Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25 Monitoring at Month 8 (end November)

Capital Programme 2020/21 to 2024/25

	Responsible Officer	Original Capital Programme 2020/21 to 2024/25 £'000	Slippage 2019/20 £'000	SLT August Revision £'000	SLT September Revision £'000	Capital Programme Review & IRMP 2020/21 £'000	Revised Capital Programme 2020/21 to 2024/25 £'000	Total Capital Programme Projected Spend £'000	Variation £'000	Variation %
Property										
Shared Investment Schemes										
Integrated Transport Project	DS	1,000	0	0	0	0	1,000	1,000	0	0
- Partner contribution	DS									
Integrated Transport Project net cost	DS	1,000	0	0	0	0	1,000	1,000	0	0
One Public Estate										
- Heathfield		40	10	0	0	0	50	50	0	0
- Partner contribution										
- Heathfield net cost	DS	40	10	0	0	0	50	50	0	0
- Lewes		230	16	0	0	0	246	246	0	0
- Partner contribution		0	0	0	0	0	0	0	0	0
- Lewes net cost	DS	230	16	0	0	0	246	246	0	0
- Preston Circus		2,969	90	0	0	0	3,059	3,059	0	0
- Partner contribution										
- Preston Circus net cost	DS	2,969	90	0	0	0	3,059	3,059	0	0
- Uckfield		90	10	0	0	0	100	100	0	0
- Partner contribution										
- Uckfield net cost	DS	90	10	0	0	0	100	100	0	0
Total Shared Investment Schemes		4,329	126	0	0	0	4,455	4,455	0	0
Strategic Schemes										
- Replacement Fuel Tanks		330	83	0	0	0	413	413	0	0
- Partner contribution		(330)	137	0	0	0	(193)	(193)	0	0
- Replacement fuel tanks net cost	DS	0	220	0	0	0	220	220	0	0
Design Guide Schemes		2,313	(20)	0	0	0	2,293	2,293	0	0
BA Chambers works		0	6	0	0	0	6	6	0	0
Sustainability		376	20	0	0	0	396	396	0	0
Security		134	0	0	0	0	134	134	0	0
Total Strategic Schemes	DS	2,823	226	0	0	0	3,049	3,049	0	0
General Schemes	DS	4,099	(65)	0	0	0	4,034	4,034	0	0
Total Property	DS	11,251	287	0	0	0	11,538	11,538	0	0
Information Management										
- Sussex Control Centre		0	37	0	0	0	37	37	0	0
- Grant funds		0	(37)	0	0	0	(37)	(37)	0	0
Sussex Control Centre net cost	DS	0	0	0	0	0	0	0	0	0
Fleet and Equipment										
- Vehicle cameras		118	0	0	0	0	118	118	0	0
- Grants funds		(118)	0	0	0	0	(118)	(118)	0	0
- Vehicle cameras net cost	MM	0	0	0	0	0	0	0	0	0
RPE Project		0	157	0	0	0	157	157	0	0
Telemetry		70	0	0	0	0	70	70	0	0
Total Special Projects	MM	70	157	0	0	0	227	227	0	0
Aerial Appliances		1,784	0	0	0	0	1,784	1,784	0	0
Fire Appliances		7,358	0	0	0	(300)	7,058	7,058	0	0
Ancillary Vehicles		1,843	(31)	(125)	(26)	(10)	1,651	1,651	0	0
Cars		1,008	0	3	0	0	1,011	1,011	0	0
Vans		731	34	110	(103)	0	772	772	0	0
Total Fleet and Equipment	MM	12,794	160	(12)	(129)	(310)	12,503	12,503	0	0
Total Expenditure		24,045	447	(12)	(129)	(310)	24,041	24,041	0	0

Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25
Monitoring at Month 8 (end November)

Capital Budget 2020/21

Capital Programme Expenditure					
	Budget 2020/21	Projected 2020/21 spend	Variance 2020/21	Variance	Last P&R Report
	£'000	£'000	£'000	%	£'000
Property					
Shared Investment Schemes					
Integrated Transport Project	100	20	(80)	(80)	(50)
- Partner contribution	0	0	0		
Integrated Transport Project net cost	100	20	(80)	(80)	(50)
One Public Estate					
- Heathfield	50	16	(34)	(68)	(40)
- Partner contribution	0	0	0		
- Heathfield net cost	50	16	(34)	(68)	(40)
- Lewes	116	0	(116)	(100)	(106)
- Partner contribution	0	0	0		
- Lewes net cost	116	0	(116)	(100)	(106)
- Preston Circus	840	85	(755)	(90)	(640)
- Partner contribution	0	0	0		
- Preston Circus net cost	840	85	(755)	(90)	(640)
- Uckfield	70	6	(64)	(91)	(45)
- Partner contribution	0	0	0		
- Uckfield net cost	70	6	(64)	(91)	(45)
Total Shared Investment Schemes	1,176	127	(1,049)	(89)	(881)
Strategic Schemes					
- Replacement Fuel Tanks	413	220	(193)	(47)	(220)
- Partner contribution	(193)	(215)	(22)	100	0
- Replacement fuel tanks net cost	220	5	(215)	(98)	(220)
Design Guide Schemes	10	120	110	1,100	420
BA Chambers works	0	0	0		(6)
STC Live Fire Training	6	25	19	317	0
Sustainability	340	31	(309)	(91)	(20)
Security	0	65	65		65
Total Strategic Schemes	576	246	(330)	(57)	239
General Schemes	1,134	251	(883)	(78)	(81)
Total Property	2,886	624	(2,262)	(78)	(723)

Appendix 4 cont.

Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25
Monitoring at Month 8 (end November)

Capital Budget 2020/21 continued...

	Budget 2020/21	Projected 2020/21 spend	Variance 2020/21	Variance	Last P&R Report
	£'000	£'000	£'000	%	£'000
Total Property	2,886	624	(2,262)	(78)	(723)
Information Management					
- Sussex Control Centre	0	37	37	0	0
- Grant funds	0	(37)	(37)	0	0
Sussex Control Centre net cost	0	0	0	0	0
Fleet and Equipment					
- Vehicle cameras	118	0	(118)	0	0
- Grants funds	(118)	0	118	0	0
- Vehicle cameras net cost	0	0	0	0	0
RPE Project	157	32	(125)	(80)	0
Telemetry	70	0	(70)	(100)	0
Special Projects	227	32	(195)	(86)	0
Aerial Appliances	190	190	0	0	0
Fire Appliances	1,417	830	(587)	(41)	0
Ancillary Vehicles	834	191	(643)	(77)	(508)
Cars	175	175	0	0	0
Vans	253	253	0	0	0
Total Fleet and Equipment	3,096	1,671	(1,425)	(46)	(508)
Total Expenditure	5,982	2,295	(3,687)	(62)	(1,231)

Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25
Monitoring at Month 8 (end November)

Engineering Capital Budget 2020/21

	Base Budget 2020/21 as per FA Feb 20	Slippage from 2019/20	Total budget 2020/21	SLT August Revisions	SLT September Revisions	Capital Programme Review	Miscoding 2019/20	Total budget 2020/21	Projected Spend	Slippage Into Future Years
	£	£	£	£	£	£	£	£	£	£
Aerial Appliances										
Aerial Ladder Platform GX04BMY STN 76	200,000	(10,000)	190,000	0	0	0	0	190,000	190,000	0
Fire Appliances										
Appliances 19/20 GX55AAE	280,000	0	280,000	0	0	0	0	280,000	280,000	0
Appliances 19/20 Concept 12t	300,000	0	300,000	0	0	(300,000)	0	0	0	0
Appliances 19/20 GX05ABZ	280,000	0	280,000	0	0	0	0	280,000	280,000	0
Appliances 20/21 GX56NWP	285,600	0	285,600	0	0	0	0	285,600	90,000	(195,600)
Appliances 20/21 GX57EUK	285,600	0	285,600	0	0	0	0	285,600	90,000	(195,600)
Appliances 20/21 GX57EUR	285,600	0	285,600	0	0	0	0	285,600	90,000	(195,600)
Ancillary Vehicles										
Replacing Honda GLU16 LVJ	12,200	0	12,200	0	(12,200)	0	0	0	0	0
Animal Rescue GX51 UBM	107,000	(23,000)	84,000	0	0	0	61,000	145,000	0	(145,000)
Replacing Land Rover GX03 AXM	100,000	0	100,000	0	0	0	0	100,000	0	(100,000)
Wildfire Vehicle 2019/20 GX53AZU	0	0	0	0	0	0	100,000	100,000	2,000	(98,000)
Wildfire Vehicle GX53 AZV	100,000	0	100,000	0	0	0	0	100,000	0	(100,000)
Wildfire Vehicle GX02AZO	63,500	2,000	63,500	0	0	0	0	63,500	63,500	0
Wildfire Vehicle GX53 AZW	100,000	0	100,000	0	0	0	(100,000)	0	0	0
Replacing Y87 GUN GP Truck STN 84	178,000	0	178,000	0	0	0	(61,000)	117,000	117,000	0
Replacing foam special (OSU) OU04 VNW STN 87	200,000	0	200,000	0	0	0	0	200,000	0	(200,000)
POD 001	125,000	0	125,000	(125,000)	0	0	0	0	0	0
Boat SWR	10,900	0	10,900	0	(2,900)	0	0	8,000	8,000	0
SWR Boat Trailer	6,600	0	6,600	0	(6,600)	0	0	0	0	0
TRA 11 decon	4,400	0	4,400	0	(4,400)	0	0	0	0	0
TRA 8 Road safety	10,400	0	10,400	0	0	(10,400)	0	0	0	0
Cars										
Cars 19/20 - GX66JKY CFO	36,000	0	36,000	(5,500)	0	0	0	30,500	30,500	0
Cars 19/20 - GX66JOU ACFD	36,000	0	36,000	(5,500)	0	0	0	30,500	30,500	0
Cars 20/21 - GV63 HUI1 response car	26,500	0	26,500	2,000	0	0	0	28,500	28,500	0
Cars 20/21 - GV63 HUA response car	26,500	0	26,500	2,000	0	0	0	28,500	28,500	0
Cars 20/21 - GX13 FNL	10,700	0	10,700	(10,700)	0	0	0	0	0	0
Cars 20/21 - GX13 FNH	10,700	0	10,700	(10,700)	0	0	0	0	0	0
Cars 20/21 - GX13 FNF	10,700	0	10,700	(10,700)	0	0	0	0	0	0
Cars 20/21 - GX13 FNG	10,700	0	10,700	(10,700)	0	0	0	0	0	0
Cars 20/21 - GU63 NNZ	10,700	0	10,700	(10,700)	0	0	0	0	0	0
Cars 20/21 - NEW (Response Car)	0	0	0	28,500	0	0	0	28,500	28,500	0
Cars 20/21 - NEW (Response Car)	0	0	0	28,500	0	0	0	28,500	28,500	0
Vans										
Replacing Movano GX60 PUV	0	4,000	4,000	2,500	0	0	0	6,500	6,500	0
Replacing Movano GX60 PUY	0	4,000	4,000	2,500	0	0	0	6,500	6,500	0
Replacing Vivaro GX60 PTZ	0	11,000	11,000	0	(11,000)	0	0	0	0	0
Replacing Vivaro GX60 PVJ	0	13,000	13,000	0	(13,000)	0	0	0	0	0
Replacing Corsa GX11 HAA	0	3,000	3,000	0	(3,000)	0	0	0	0	0
Vans 20/21 - GX13 FND BA Van	35,700	0	35,700	0	(35,700)	0	0	0	0	0
Vans 20/21 - GX15 JJK SSO van	37,700	0	37,700	0	0	0	0	37,700	37,700	0
Vans 20/21 - GX13 FNN	13,900	0	13,900	0	0	0	0	13,900	13,900	0
Vans 20/21 - GX13 FNM	13,900	0	13,900	0	0	0	0	13,900	13,900	0
Vans 20/21 - GX63 RHO	40,800	0	40,800	0	(40,800)	0	0	0	0	0
Vans 20/21 - RDS - GX13 FNK	17,500	0	17,500	0	0	0	0	17,500	17,500	0
Vans 20/21 - RDS - GX13 FNJ	17,500	0	17,500	0	0	0	0	17,500	17,500	0
Vans 20/21 - RDS - GX13 FNE	17,500	0	17,500	0	0	0	0	17,500	17,500	0
Vans 20/21 - RDS - GU63 NOF	17,500	0	17,500	0	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (76 Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (80 Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (81 Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (82 Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (83 Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Vans 20/21 - Station Van (? Shift)	0	0	0	17,500	0	0	0	17,500	17,500	0
Special Projects										
Vehicle Cameras	118,000	0	118,000	0	0	0	0	118,000	0	(118,000)
Grant	(118,000)	0	(118,000)	0	0	0	0	(118,000)	0	118,000
RPE project	0	157,000	157,000	0	0	0	0	157,000	32,000	(125,000)
Telemetry	70,000	0	70,000	0	0	0	0	70,000	0	(70,000)
Total Fleet and Equipment	3,393,300	161,000	3,554,300	(18,500)	(129,600)	(310,400)	0	3,095,800	1,671,000	(1,424,800)

Revenue and Capital Budget 2020/21 and Capital Programme 2020/21 to 2024/25 Monitoring at Month 8 (end November)

Reserves 2020/21

Description	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21		Projected Closing Balance
	Opening Balance 01/04/20	Original Planned Transfers In	Original Planned Transfers Out	Original Planned Transfers Net	Forecast Transfers In	Forecast Transfers Out	Forecast Transfers Net	Net Change	at Month 8 Closing Balance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Earmarked Reserves									
Improvement & Efficiency	471	500	(90)	410	500	(325)	175	(235)	646
Sprinklers	640	0	(293)	(293)	0	0	0	293	640
Insurance	249	0	0	0	0	0	0	0	249
ESMCP ESFRS Readiness	1,425	0	(1,425)	(1,425)	0	0	0	1,425	1,425
ESMCP Regional Programme	566	0	(259)	(259)	0	(259)	(259)	0	307
Responding to new risks Revenue	18	0	0	0	0	0	0	0	18
IT Strategy	3,351	549	(2,032)	(1,483)	549	(1,871)	(1,322)	161	2,029
Wholetime Firefighter recruitment	40	0	0	0	0	0	0	0	40
SCC Reserve	622	0	0	0	0	0	0	0	622
Mobilising Strategy	3,553	0	(3,329)	(3,329)	0	(3,329)	(3,329)	0	224
Business Rates Retention Pilot, financial stability	587	0	(480)	(480)	1,415	(480)	935	1,415	1,522
Business Rates Retention Pilot, economic development	86	0	(70)	(70)	0	0	0	70	86
Business Rates Pool Reserve	355	0	(155)	(155)	0	(155)	(155)	0	200
Covid-19	136	0	0	0	0	0	(136)	(136)	0
Carry Forwards	0	0	0	0	0	0	0	0	0
Capital Programme Reserve	1,709	500	0	500	500	0	500	0	2,209
Total Earmarked Reserves	13,808	1,549	(8,133)	(6,584)	2,964	(6,419)	(3,591)	2,993	10,217
General Fund	1,869	138	(145)	(7)	138	(192)	(54)	(47)	1,815
Total Revenue Reserves	15,677	1,687	(8,278)	(6,591)	3,102	(6,611)	(3,645)	2,946	12,032
Capital Receipts Reserve	7,518	0	(5,540)	(5,540)	173	(1,939)	(1,766)	3,774	5,752
Capital Grants Unapplied	38	0	0	0	0	(38)	(38)	(38)	0
Total Capital Reserves	7,556	0	(5,540)	(5,540)	173	(1,977)	(1,804)	3,736	5,752
Total Usable Reserves	23,233	1,687	(13,818)	(12,131)	3,275	(8,588)	(5,449)	6,682	17,784

*Safer Business Training Reserve renamed BR Pool reserve.